

**Jefferson County Board of Health  
Health Department Conference Room  
1541 Annex Road, Jefferson WI 53549  
February 18, 2009 at 9:00 A.M.**

**Members Present:** J. Nelson, A. Hutchings, Dr. Williams, B. DeWolfe

**Staff Present:** G. Scott, A. Lynch, B. Dehnert, Steve Finch, Alex Liechtenstein

**Call to Order:** The meeting was called to order by J. Nelson at 9:00 a.m.

**Roll Call/Establishment of a Quorum:** Quorum established.

**Certification of Compliance with the Open Meeting Law:** Meeting was properly noticed.

**Review of the Agenda:** Agenda was approved as printed.

**Public Comment:** None

**Approval of December 17, 2008 Board Meeting Minutes:** A motion was made by Dr. Williams, seconded by A. Hutchings to accept the minutes of the December 17, 2008 meeting. Motion carried by common consent.

**Introduction of Southern Region Office Director & Update – Mary Young**

G. Scott introduced Mary Young, Division of Public Health Southern Regional Office Director to the Board. Mary discussed how the Southern Region Office can assist local health departments.

**Financial Report:**

B. Dehnert provided the committee with the 2008 Statement of Revenues & Expenditures. B. Dehnert reported the Health Department has a \$33,583.22 shortage for 2008. The 2007 carried over funds will cover the 2008 shortage and provide \$97,127.93 to be carried forward to 2009 budget. B. Dehnert reported the Health Department has retained 18 Medicaid patients that incur losses for the Personal Care Program. G. Scott reported renegotiating personal care contracts may have to occur to alleviate the losses to the Personal Care Program.

**Program Updates:**

a. Environmental Health Program

G. Scott reported the Environmental Health Sanitarians are closely monitoring pools in the County for disinfectant levels and compliance with the Virginia Graeme Baker act regarding drains. G. Scott reported that she, along with Sanitarian Tim Anderson, responded to a grease fire at the Lake Mills McDonalds restaurant last night. Education was provided and orders were issued on proper clean-up and disposal of the food and paper goods affected by the fire. The restaurant was very cooperative and should be back open today.

1. Agent of the State for Department of Agriculture

G. Scott reported T. Anderson is still working on the contract with the Department of Agriculture for the County to become an Agent. G. Scott reported that as soon as the contract with the Department of Agriculture is signed the hiring process through the Watertown Dept. of Public Health will begin. The new environmental health specialist will do pool and beach sampling as well as Dept. of Ag duties such as licensing delicatessens and convenience stores.

2. Well Testing in Flooded Areas and Follow-Up

G. Scott reported the Environmental Health Sanitarians and Health Dept. staff are still following up on water samples related to the 2008 flood.

b. Public health Preparedness

1. Public Health Consortium Coordinator

S. Finch reported contacting all counties involved in the South Central Wisconsin Public Health Consortium evaluating where they are at and what needs to be accomplished in relationship to the state Public Health Preparedness objectives.

2. Voluntary Organizations Active in Disasters (VOAD) merging with the Long Term Recovery Team (LTR)

G. Scott reported that the County VOAD has officially merged with the LTR. G. Scott reported the state Long Term Recovery Program has dollars that will be merged with the FEMA and donated monies and made available to county flood victims. Volunteer staff has been trained to do assessments and to assist property owners in applying for relief funding.

c. Public Health Program and Review of Statistics

A. Lynch reported the Health Department received a \$2,000.00 donation from ABRI Health Plan to be used for the purchase of car seats and parenting education materials.

A. Lynch reported the Health Department is hosting three UW-Madison School of Nursing students and six Edgewood College nursing students for their Public Health Clinical.

1. Communicable Disease Cases Reported

A. Lynch reviewed the new reporting form for tracking and reporting of communicable disease cases to the Board.

d. Long Term Care Program and Review of Statistics

G. Scott reported on the January 20, 2009 Jefferson County Daily Union article on dissatisfaction with Care Wisconsin in the transition of Family Care from a County run to a privately run program. Providers expressed that they appreciated how the County ran the program including prompt and consistent payments for care provided. A copy of the article was provided to Board Members.

G. Scott reported the Health Department's Home Health Program ended on 12/31/08 with all patients being transferred to other services.

G. Scott reported on the monthly staff meetings with Care Wisconsin.

The Personal Care and Home Health Programs 2008 statistics were provided to the Board.

G. Scott reported the Care Wisconsin payment for the contracted personnel fell short of covering costs. An agreement was reached with Care Wisconsin to allow for more of the registered nurse time to be considered billable. This will be monitored closely with updates provided to the Board.

e. Director's Report

1. Update on Consolidated Contracts

G. Scott reported the Public Health Consolidated Contracts have been completed and signed including the Well Women Program. G. Scott reported the 2009 Tobacco Grant will include \$10,000.00 to be applied to the Director's salary for work performed in accordance with the Grant.

2. Rock River Free Clinic and Community Dental Clinic Annual Reports

G. Scott reported working on the annual reports for the Health Department, Rock River Free Clinic and the Community Dental Clinic. She presented the clinic annual reports to the full County Board on February 10, 2009. A summary of both reports was given to the Board. More complete annual reports will be completed that will include recognition of volunteers and listing of donations.

3. Future of Jefferson County Countryside Nursing Home Discussion

The Referendum for the future of Countryside Nursing Home was discussed. A motion was made by Dr. Williams, seconded by A. Hutchings to support the continuation of tax levy funding for Jefferson County Countryside Nursing Home. Motion carried by common consent.

4. County Strategic Plan and Steering Committee Membership

A Motion by was made by A. Hutchings, seconded by B. DeWolfe to request that the Jefferson County Administrative and Rules Committee appoint a member of the Jefferson County Health Department to the Jefferson County Strategic Plan Steering Committee. Motion carried by common consent.

5. Economic Stimulus Funding

A motion by was made by Dr. Williams, seconded by B. DeWolfe to forward to the Infrastructure Committee a list of Annex Road building improvements and repairs that the Health and Human Services Departments have agreed could be funded using the Economic Stimulus Funds. The list should include but not limited to resurfacing the parking lot, completing the carpet replacement and looking into the feasibility of a homeless shelter. Motion carried by common consent.

10. Family Care Transition

a. Care Wisconsin Contract

G. Scott reported the Care Wisconsin contract has been signed by the Health and Human Services Departments. G. Scott reported all seven of the contracted registered nurses have full case loads, the last nurses has not transitioned to Care Wisconsin yet.

b. Long Term Care Registered Nurse (LTC RN) Staffing and Funding

G. Scott reported the Care Wisconsin payment for the contracted personnel fell short of covering costs. An agreement was reached with Care Wisconsin to allow for more of the registered nurse time to be considered billable.

11. Board of Health Input for Future Planning of Health Dept. Programs and Services

a. NACCHO Assessment

G. Scott reported on the National Association of City & County Health Officials Local Health Department Self- Assessment Tool that selected Health Department staff completed on the services provided by the Health Department. G. Scott reported the Department of Health and Family Services Southern Regional Office will assist the Health Department in developing a Strategic Plan for 2010.

b. Healthy Lifestyles Coalition Pilot Project

A motion was made by B. DeWolfe, seconded Dr. Williams to support the Wisconsin Health Lifestyles Integration Pilot Program with the Jefferson County Health Department or DJHCP as fiscal agent for the CDC funded grant. Motion carried by common consent. The Health Department should get some funding for staff and manager time spent on the grant activities.

12. Next Meeting Date/Time/Agenda Items

a. 2009 Meeting Dates

April 15, June 17, August 19, October 21, December 16 at 9:00a.m.

A motion was made by Dr. Williams, seconded by A. Hutchings to adjourn. Motion carried by common consent.

Respectfully Submitted,

Barbara Dehnert, Recorder